



TOURO UNIVERSITY

Office of Institutional Compliance

202 West 43rd Street
Eleventh Floor
New York, New York 10036
Tel: 646.565.6565

Title IX Grievance Policy - Submission Form Addendum

In order to address concerns of sexual harassment or sexual misconduct concerning Touro's purview under the institution's [Title IX Grievance Policy](#), complainants must complete this addendum.

Once this form has been completed and signed by the complainant and then signed by a designated representative of the Office of Institutional Compliance, it becomes a formal complaint recognized by Touro. A Formal Complaint is a document filed by a Complainant or signed by the Title IX Coordinator alleging Sexual Harassment against a Respondent and requesting that the educational institution investigate the allegation of Sexual Harassment. The submission of this form alone does not automatically mean that the matter will be reviewed under Touro's Title IX policy. The details in the form will be reviewed to determine whether, if assumed true, the facts rise to a potential violation under the Title IX Grievance policy requirements. If not, it may be reviewed under Touro's Sexual Misconduct policy or another relevant Touro policy.

The information provided in the **Office of Institutional Compliance - Information Submission Form** will be kept confidential to the extent necessary and possible under applicable institutional and federal regulations. Further, Touro implements a strict retaliation policy that prohibits retaliation of any kind against those coming forward with a complaint of alleged sexual harassment or sexual misconduct. For additional and detailed information on Touro's policies on confidentiality and retaliation, please see the Title IX Policy that is available on the TouroOne Portal and referenced above.

By completing and signing this form, you acknowledge the following:

I have read Touro University's Title IX Grievance Policy and understand that this complaint will now serve as a Formal Complaint as defined by the Title IX regulations and Touro policy.

I understand that by filing a Formal Complaint in a Title IX matter, notice will be sent promptly to all relevant parties, as soon as practicable, after the institution receives a Formal Complaint of the allegations if there are no extenuating circumstances as defined in the Title IX Grievance Policy.

I attest that the facts asserted in this complaint are true and accurate.

If you have any questions before signing or would like more information, please contact: Matthew Lieberman, Title IX Coordinator, Office of Institutional Compliance 646-565-6000 Ext. 55667
matthew.lieberman@touro.edu

Signature:

Full Name: _____

Today's Date: _____

Once completed, please submit to: Compliance@touro.edu